

## **Punjab Healthcare Commission (PHC): Website Privacy Policy**

PHC receives licensing and complaints applications against and from Healthcare Establishments and other healthcare related information through its website. PHC understands the confidential nature of information not limited to, but including HCE related, personal, patient, and Internet related transaction information. PHC has created this privacy policy in order to demonstrate our firm commitment to the online privacy and security of its website users.

Whenever you submit or modify your information in PHC, we will send such information over the Internet using Secure Socket Layer, (SSL) encryption technology. The information you submit to PHC will be stored on a separate server as an additional security precaution. Though all standard security measures have been taken place but we do not warrant or represent that the information you submit to PHC will be protected against loss, misuse, or alteration by third parties e.g. viruses, hackers etc.

We do not collect any information about you unless you choose to provide that information. We may share necessary data with other Government agencies and departments, where deemed appropriate. However, information collected by us is used only for official purposes, internal reviews, customization & improvement of the contents and layout of our Website and to contact our users. We do not use, share or pass on your information for commercial purposes. This does not include trusted third parties who assist us in official matters, conducting our business, or servicing you, so long as those parties agree to keep this information confidential. We may also release your information when we believe release is appropriate to comply with the law.

PHC could be required to disclose personal information in response to valid legal processes such as a search warrant, subpoena, or court order. Disclosures may also be necessary to protect the Government's legal rights or during emergencies if physical safety is believed to be at risk. Except as set forth in this paragraph, PHC will not disclose to unaffiliated entities any information it gathers from you which could be used to identify or contact users. Any information provided to various departments of PHC, will be treated in accordance with the terms of this Privacy Policy, unless you are otherwise notified.

Please note that you are responsible for taking all reasonable steps to ensure that no unauthorized person shall have access to your PHC password or account. It is your sole responsibility to

- control the dissemination and use of activation codes and passwords;
- authorize, monitor, and control access to and use of your PHC account and password;
- promptly inform PHC of any need to deactivate a password. You grant PHC and all other persons or entities involved in the operation of the PHC web-site the right to receive, transmit, monitor, retrieve, store, and use your information, including information which may be privileged and confidential under applicable laws, in connection with the operation of PHC. PHC cannot and does not assume any responsibility or liability for any information you submit to PHC or your or third parties' use or misuse of information transmitted or received using PHC.

On the employee side, only authorized PHC employees are permitted to access your information. All PHC employees must abide by our Privacy Policy and those who violate our Privacy Policy are subject to disciplinary action, up to and including termination.

This privacy statement applies only to the PHC web site. The PHC website might contain links to other sites. Please be aware that PHC is not responsible for the privacy practices of such other sites. We encourage you to read the privacy statements of each and every website that collects information from you.

PHC may change this Privacy Policy at any time by posting revisions to our website. Your use of this website and our offline services constitute acceptance of the provisions of this Privacy Policy and your continued usage after such changes are posted constitutes acceptance of each revised Privacy Policy. If you do not agree to the terms of this Privacy Policy or any revised policy, please exit our website immediately.